

Event Liability Insurance Required of all Guest Groups

Bergamo Center for Lifelong Learning

The Bergamo center requires a certificate of insurance naming Bergamo as additionally insured for the duration of a group's event. Additional insurance certificates should be sent by fax to 937-426-1090 or electronically to brentd@bergamocenter.org

Most importantly please give a copy of the agreement to your insurance agent and they generally will know what to do to issue the added insurance certificate. Please use the attached sample form as a guide for your insurance agent to complete the the Added Insurance Agreement.

*Each Certificate of Insurance should include on the standard Accord form the ADDL INSD column box for liability insurance should be checked with an X or Y. In the Description of Operations/Location... box the following phrase: **Marianist Province of The United States/ Bergamo Center is added as additionally insured with respect to the use of the facilities scheduled for _____ (per dates and times agreed upon.)***

See Sample for Bergamo Center on next page...

The following online firms provide event liability insurance. Many regular insurance carriers that may cover you homeowners/auto insurance also carry event liability riders too. Bergamo does not endorse any specific insurance, nor does Bergamo receive any monetary benefit in return for this coverage.

The Event Helper

www.theeventhelper.com/
info@theeventhelper.com
1020 McCourtney Rd. Suite B,
Grass Valley, CA 95949
855-493-8368

Direct Event Insurance

<https://directeventinsurance.com>
dcarbrey@directeventinsurance.com
5050 Quorum Drive,
Suite 700, Dallas, Texas, 75254

Special Event Insurance

www.specialeventinsurance.com
www.jdfulwiler.com
10148 Riverside Drive
Toluca Lake, CA 91602
800-364-2433

**For One Day Events
(Banquets, meetings -
not for overnight retreats)**

EXPO-PLU\$

www.expoplus.net
margaret.flynn-chilver@mercer.com
540 W. Madison St.
Chicago, IL 60661
877-451-4003

Eventsured

www.Eventsured.com
info@eventsured.com
24 S. Newtown Street Road
Newtown Square, PA 19073
888-882-5902 ext. 116

Event Insurance Now

www.eventinsurancenow.com
events@eventinsurancenow.com
5727 S. Macadam
Portland Oregon 97239
877-305-5040

K & K Insurance

www.Kandkinsurance.com
P.O. Box 2338
Fort Wayne, IN 46801-2338
800-237-2917



** Sample for Bergamo Center **

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: INSURANCE COMPANY NAME AND ADDRESS
CONTACT NAME: JANE DOE
PHONE (A/C, No, Ext): XXXX
INSURER A: INSURANCE COMPANY NAME
INSURER B:
INSURER C:
INSURER D:
INSURER E:
INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL SUBR INSD, WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes rows for Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation and Employers' Liability.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Marianist Province of The United States/ Bergamo Center are named as additionally insured with respect to the use of the facilities scheduled for (per dates and times agreed upon.)

CERTIFICATE HOLDER: BERGAMO CENTER FOR LIFELONG LEARNING
4400 SHAKERTOWN RD
BEAVERCREEK, OH 45430
CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE: A Representative